

MANCELONA PUBLIC SCHOOLS

Board of Education

Minutes of Regular Meeting

November 11, 2025

Present: Thompson, Clark, Derrer, Musselman, MacQuarrie, Bisson

Absent: Ross

Central Office Staff: Frolo, Phillips, Meeder

President Thompson called the meeting to order at 4:30 p.m.

Approval of Agenda

Musselman/MacQuarrie approve the agenda

YES: 6

NO: 0

Motion carried.

Citizens Comments - None

Consent Agenda

Musselman/Bisson to approve the Consent Agenda Items:

- A. Minutes of the regular meeting held on October 14, 2025.
- B. **Monthly Finance:** Approve Accounts Payable checks for the dates and amounts of: **GENERAL FUND:** 10/21/2025 - \$137,161.46; 11/4/2025 - \$160,542.43 **SINKING FUND: BOND FUND:** 11/4/2025 - \$49,605.17
- C. Accept the recommendation to hire Annette Orman as an Office Assistant
- D. Accept the resignation from Taylor Borst as the Assistant Football Coach.
- E. Accept the resignation from Dan Derrer as the Head Varsity Football Coach.

Gerald Clark asked how long has Dan been coaching. Trent Naumcheff responded 20 years as head coach.

YES: 6

NO: 0

Motion carried.

Administrators report: Bernadette Pletcher stated that 19 students in the elementary school had perfect attendance and will be rewarded with a dance party on November 18th. Parent/Teacher Conferences went well with some classes having 100% attendance. Melanie Griffore, Rachel Davis, and Rebecca Snodgrass participated in

Restorative Practices professional development with Bill Boyle and Marianne Swank. Mrs. Pletcher stated she attended the Hattie conference in Traverse City. **Jake Murray** stated Parent/Teacher Conferences were well attended. Mr. Murray received positive feedback from staff and students regarding additional electives being offered. Attendance reminders are being sent out. Restorative Practices and Teacher Clarity Professional Development was provided by Bill Boyle and Marianne Swank. Mr. Murray attended the Hattie conference in Traverse City. Mr. Murray reviewed NWEA benchmark data. **Trent Naumcheff** the transition to winter sports has started. Mr. Naumcheff congratulated Coach Dingman on the boys' cross-country conference championship. Mr. Naumcheff indicated that 22 high school students had perfect attendance in the first marking period and will receive a slushy. Professional Development at the high school focused on exam writing. Mr. Naumcheff stated the high school is working on a traditional exam schedule.

Superintendent Report: **Tina Frollo** reported last Tuesday's November 4 election narrowly approved both the 18-mill operating fund and the sinking fund, with only 19% voter turnout and results mirroring the recent Safety Center vote; this secures financial stability for 10 years with the sinking fund and 20 years for the operating fund. District attendance data for the first marking period shows that 36% of students have already missed at least 10% of the school year, with MES at 47%, MMS at 34%, and MHS at 24%, though many students across buildings still achieved perfect attendance. Renovation projects planned for the holiday breaks will update staff bathrooms district-wide, the 5/6 locker rooms, and the Central Office copy room using sinking fund dollars. Directors reported steady progress across departments: Early Childhood programs continue to grow despite staffing challenges and a recent Hand, Foot, and Mouth outbreak; GSRP classrooms are benefiting from new hires and strong family engagement; transportation continues improving with route reviews, new driver training, and CPR/first-aid certification; food service has seen significant increases in October meal counts; custodial teams are stabilizing with new staff; and maintenance crews are completing generator installations, safety upgrades, furniture assembly, signage installation, water-quality projects, and winterization efforts. In Central Office, contract work, student count processing, and bond-sale preparation are underway.

Business Manager, Shelly Meeder reported that today's agenda includes a resolution to authorize the sale of the second series of bonds approved by voters in 2022. The first series provided \$18,450,000 in 2023 for major building upgrades, new fieldhouse and athletic facilities, buses, technology, and security improvements, while the second series of \$1,035,000 was intentionally scheduled three years later to support additional buses, technology, bond costs, and final project needs. Our financial advisor, PFM, recommends a bank placement for this smaller, six-year bond because it avoids the lengthy rating process and high closing costs required in competitive or negotiated sales, which are better suited for large-scale bond issues. A bank placement allows us to send a short notice to local banks, complete a quicker and simpler sale, and keep costs low. We expect to receive the proceeds in February 2026, and if interest rates from local banks are not favorable, we can shift to a competitive sale as a backup. Overall, a bank placement is the most efficient and cost-effective option for this bond.

Citizens Comments on Action Items: None

Action Items

Authorize Resolution for the Bond Sale

Clark/Musselman Yes: 6
 No: 0
 Motion carried

Items for Future Consideration: None

Move to closed session to review goal updates related to Superintendent Evaluation.

Return to open session 5:55
Derrer/Clark Yes: 6
 No: 0
 Motion carried

Amy Derrer stated it was a great discussion on the goals. The board agreed that Dr. Frolo is doing a great job.

Respectfully submitted,



Laurie Phillips, Recording Secretary


Kim Musselman, Secretary