

MANCELONA PUBLIC SCHOOLS
Board of Education
Minutes of Regular Meeting
August 11, 2026

Present: Derrer, Bisson, Clark, Musselman, MacQuarrie
Absent: Thompson, Day

Central Office Staff: Frolo, Meeder, Phillips

Vice President Derrer called the meeting to order at 4:30 p.m.

Approval of the Amended Agenda

Musselman/Bisson approve the agenda

YES: 5

NO: 0

Motion carried.

Citizens Comments None

Consent Agenda

Clark/Derrer to approve the Consent Agenda Items:

- A.** Minutes of the regular meeting held on July 14, 2026
- B.** Monthly Finance: Approve Accounts Payable checks for the dates and amounts of: **GENERAL FUND:** 7/14/2026 - \$319,122.65; 7/28/2026 - \$126,184.27
- C.** Accept the letter of resignation from resignation from Meghan McIntosh as the 7th/8th grade volleyball coach.
- D.** Accept the letter of resignation from Julie Winslow as the varsity volleyball coach.
- E.** Accept the letter of resignation from Carolyn Strong as an elementary teacher.
- F.** Accept the letter of resignation from Loren Lombardi as an elementary teacher.
- G.** Accept the letter of resignation from Ryan McChesney as the high school English teacher.
- H.** Accept the letter of resignation from Grace Brown as the high school ELA teacher
- I.** Accept the recommendation to hire Andrew McCall as the middle school football coach.
- J.** Accept the recommendation to hire Amanda Belongia as the varsity volleyball coach.
- K.** Accept the recommendation to hire Angelica Trout as the 7th grade volleyball coach.
- L.** Accept the recommendation to hire Megan McIntosh as the JV volleyball coach.
- M.** Accept the recommendation to hire Julie Winslow as the 8th grade volleyball coach.

- N. Accept the recommendation to hire Cassandra Ray as the competitive cheer coach.
- O. Accept the recommendation to hire Hanna Houle as a GSRP teacher
- P. Accept the recommendation to hire Matt Frollo as the JV football assistant coach.
- Q. Accept the recommendation to hire Whitney Weaver as an elementary assistant.
- R. Accept the recommendation to hire Alexis Check as the 7th/8th grade science teacher.

YES: 5

NO: 0

Motion carried.

Communities In Schools of NWMI: Amy Derrer reported: Summer programming concluded on July 31 with strong academic and enrichment outcomes for students. Teachers provided engaging, hands-on learning experiences throughout the six-week program, which ended with elementary and middle school students celebrating with a trip to Rooted for ice cream and games. At the high school level, 10 students recovered a total of 22 course credits, including one senior who completed the credits needed to graduate. Among elementary students, 18 completed both pre- and post-assessments, with all 18 maintaining their skills or demonstrating growth in literacy and math. All 11 middle school students completed both assessments, and 100% demonstrated growth. Literacy was assessed using aimsweb reading-fluency measures, while math assessments focused on grade-level standards and fact fluency. Enrichment activities, including field trips to Grass River Natural Area and creative writing lessons through the National Writers Series, were also successful. Student stories from the writing program will be compiled into a book for students to receive in the fall. Overall, the summer program provided meaningful opportunities for academic growth, credit recovery, creativity, and student engagement.

Administrators Report: Bernadette Pletcher stated the elementary is excited to welcome new staff and the secretary is back. Jake Murray stated great new staff joining the middle school team. Mr. Murray discussed what his focus will be in the upcoming school year. Sarah Morgan is the new ELA Lead and will help with Professional Development, Standard Based grading, and focused interventions for 5th and 6th graders.

Superintendent's Report: Tina Frollo highlighted preparations for the upcoming 2026–2027 school year. The district's financial audit went very well, with the audit team commending the organization and work of the district staff. The district continues to work with Triangle regarding inadequate sidewalks, although construction discussions are currently paused to allow for a smooth start to the school year. Principals and staff are working diligently on hiring and preparations, with several teaching, special education, substitute, and support positions still open.

In early childhood, Nicole Homan was welcomed as the new Assistant Director, GSRP enrollment is nearing completion with seven spots remaining, and the daycare received

a successful annual licensing visit with only minor items noted. Transportation is fully prepared for the school year with seven bus drivers, additional substitutes, and all buses serviced and ready. Food Service provided more than 12,600 breakfasts and lunches to students during June and July and is fully staffed for the new year, with new meal programs planned. Custodial services are approximately 90% complete with summer cleaning, while Technology is preparing for the new school year, including online enrollment, scheduling, data rollover, and eRate projects. Maintenance has completed several improvements, including gym fans, cafeteria furniture, high school furniture, and certification of the field house generator. Central Office staff are working to streamline hiring and other processes while managing new hires, student enrollment, contract negotiations, and preparations for the new school year budget.

Business Manager, Shelly Meeder: Utility Expenditures and Future Snow-Melt Considerations

The district is providing the Board with historical utility expenditure data as it considers the potential installation and future connection of a snow-melt system at building entrances. Over the past 22 years, utility costs have been tracked, with Mancelona Public Schools spending \$87,908 on natural gas and \$205,179 on electricity during the 2025–2026 school year. The Middle School’s Carrolton location, which houses the main boiler, is identified as the primary natural gas location, while the Carrolton electricity meter would be the closest potential connection point for a snow-melt system. As additional information becomes available, the district will use the utility data to help estimate the potential operating costs and impact of the system.

Citizens Comments on Action Items: No comments

Action Items

Approve the Secretary and Assistants’ Contract

Musselman/Derrer YES: 4
NO: 0
Motion carried

Approve the Bus Drivers’ Contract

Musselman/Bisson YES: 4
NO: 0
Motion carried

Approve the Michigan Leadership Superintendent Evaluation Contract Appointing John Scholten

Musselman/Derrer Yes: 4
No: 0
Motion carried

Items for Future Consideration: None

Musselman/Bisson adjourn the meeting at 5:03 p.m.

Yes: 4

No: 0

Motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Laurie Phillips".

Laurie Phillips, Administrative Assistant

A handwritten signature in cursive script that reads "Kim Musselman".

Kim Musselman, Secretary