

MANCELONA PUBLIC SCHOOLS
Board of Education
Minutes of Regular Meeting
August 12, 2025

Present: Thompson, Derrer, Bisson, Clark, Musselman
Absent: MacQuarrie, Ross, Clark left at 4:40

Central Office Staff: Frolo, Meeder, Phillips

President Thompson called the meeting to order at 4:30 p.m. Burt Thompson amended the agenda to add the Action Item C: Approve the contract with Michigan Leadership Institute.

Approval of the Amended Agenda

Musselman/Bisson approve the agenda

YES: 5

NO: 0

Motion carried.

Citizens Comments None

Consent Agenda

Derrer/Clark to approve the Consent Agenda Items:

A. Minutes of the regular meeting held on July 8, 2025 and July 26, 2025

B. Monthly Finance: Approve Accounts Payable checks for the dates and amounts of: **GENERAL FUND**: 7/15/2025 - \$201,052.92; 7/29/2025 - \$133,822.06

C. Accept the letter of resignation from Gabrielle Nelson as the eighth-grade volleyball coach.

D. Accept the letter of resignation from Marie Kinsler as a bus driver.

E. Accept the letter of resignation from Melanie Michaels as an elementary assistant.

F. Accept the recommendation to hire Emma Scott for the 5th grade teaching position.

G. Accept the recommendation to hire David Scholl as a bus driver.

H. Accept the recommendation to hire Gabrielle Nelson as the JV volleyball coach.

I. Approve Administrators contracts.

J. Approve the middle school schedule.

K. Approve the middle school handbook.

YES: 5

NO: 0

Motion carried.

Communities In Schools of NWMI: Amy Burk reported CIS completed 4 weeks of summer school programming. Overall, elementary and middle school students showed increased skill levels in both reading and math. All students enjoyed breakfast and lunch provided by Chartwells. Transportation for students were provided by the district. CIS Staff Professional Development is being held this week.

Administrators Report: Bernadette Pletcher reported a new teacher orientation will be held on August 25, 2025. Mrs. Pletcher attended the ISD principals meeting and reviewed CKLA pacing guides. Jake Murray reported building renovations are complete. Mr. Murray has made updates to the middle school handbook. Mr. Murray is currently working on upcoming PD. Interviews took place and we have hired 4 teachers. Trent Naumcheff reported renovations are complete. There is strong participation in fall sports. Work is being done to finalize the schedule. Preparing for the new teacher orientation and beginning of the year PD.

Superintendent's Report: We are three weeks from the first day of school, with principals officially back today after a summer of hiring and scheduling. Professional development is in full swing, including recent sessions on communication, Restorative Practices, and Teacher Clarity, with New Teacher PD on August 25, optional building PD on August 26, and required PD on August 27–28, leading into Meet the Teacher Night. At last week's Legislative Dinner, topics included cell phone policies, the delayed education budget, and the governor's race. Directors report progress across departments: contracts for assistants, secretaries, and bus drivers are up for approval; early childhood programs are staffed and serving about 45 children; food service provided over 10,000 meals this summer; custodial crews are deep-cleaning despite staffing shortages; technology is updating devices and systems; transportation hired a driver but continues recruiting; and bond projects passed inspection, granting temporary occupancy in all buildings. Central Office completed an audit and a transportation refund project saving nearly \$13,000, while continuing to manage contracts, payroll, and enrollments. The first day with students will be Tuesday, September 2.

Business Manager, Shelly Meeder: Upcoming Millage Election

On November 4, voters will consider renewing two existing school millages: The Operating Millage and the Sinking Fund Millage. The Operating Millage, last renewed in 2022, is a non-homestead levy on commercial, rental, industrial, vacation, and agricultural properties that generates about \$5.2 million annually to support day-to-day operations and ensure full per-pupil funding. The proposal requests 22 mills for 20 years, though by law no more than 18 mills can be levied; the additional 4 mills would only be used to offset Headlee Rollbacks. The current levy expires in 2026. The Sinking Fund Millage, first approved in 1997 and last renewed in 2022, would continue at 0.4 mills for ten years beginning in 2027, raising about \$220,000 annually for capital improvements such as roofs, buses, technology, and security upgrades—never for salaries or routine maintenance. For a home valued at \$100,000, the cost would remain about \$40 per year. For over 30 years, the Sinking Fund has helped repair facilities without reducing classroom resources.

Citizens Comments on Action Items: No comments

Action Items

Approve the Secretary and Assistants' Contract

Musselman/Derrer YES: 4
NO: 0
Motion carried

Approve the Bus Drivers' Contract

Musselman/Bisson YES: 4
NO: 0
Motion carried

Approve the Michigan Leadership Superintendent Evaluation Contract Appointing John Scholten

Musselman/Derrer Yes: 4
No: 0
Motion carried

Items for Future Consideration: None

Musselman/Bisson adjourn the meeting at 5:03 p.m.

Yes: 4
No: 0
Motion carried.

Respectfully submitted,



Laurie Phillips, Administrative Assistant


Kim Musselman, Secretary

MANCELONA PUBLIC SCHOOLS

**Board of Education
Minutes of Special Meeting
August 12, 2025**

Present: Thompson, Derrer, Musselman, Bisson, Ross

Absent: MacQuarrie, Clark arrived at 4:15

Central Office Staff: Frolo, Phillips

President Thompson called the meeting to order at 3:30 p.m. in the Middle School Media Center

Citizens Comments- no comments made

Board goal review session- John Scholten

The board agreed the MASB Superintendent Evaluation Tool was understood and would move forward with that process. Mr. Scholten reviewed the goal areas from the evaluation tool. Mr. Scholten recommended to give two or three goals with indicators of success for each of the following: Communication/Engagement, Student Achievement and Fiscal Management. The board stated Mrs. Frolo does a great job with communication and fiscal management. Kim suggested Mrs. Frolo continue working on a plan to improve attendance and give updates as she can. Mrs. Scholten advised the next meeting will be November 11, 2025 at the end of the regular board meeting and will be a closed session.

Items for Future Consideration- no discussion

Musselman/Ross to adjourn at 4:15 p.m.

YES: 5

NO: 0

Motion carried.

Respectfully submitted,



Laurie Phillips, Recording Secretary
Secretary



Kim Musselman,