

MANCELONA PUBLIC SCHOOLS
Board of Education
Minutes of Regular Meeting
November 12, 2024

Present: Thompson, MacQuarrie, Bisson, Musselman, Derrer, Ross
Absent: Clark

Central Office Staff: Frolo, Meeder, Phillips

President Thompson called the meeting to order at 4:30 p.m. in the Middle School Media Center

Approval of Agenda

Ross/Derrer approve the agenda

YES: 6

NO: 0

Motion carried.

Citizens Comments - None

Consent Agenda

Musselman/MacQuarrie to approve the Consent Agenda Items:

A. Minutes of the regular meeting held on October 8, 2024.

B. Monthly Finance

Approve Accounts Payable checks for the dates and amounts of: **GENERAL**

FUND: 10/08/2024 - \$92,000.18; 10/09/2024 – \$2,349.00; 10/15/2024 - \$175.00; 10/22/2024 - \$96,566.88; 11/04/2024 - \$135,731.35 **SINKING FUND:** 10/22/2024 - \$2,040.50 **BOND FUND:** 10/08/2024 - \$592,223.45; 10/22/2024 - \$10,408.00; 11/04/2024 - \$814,735.53

C. Accept the recommendation to hire Allison Fales as the JV volleyball coach.

D. Accept the recommendation to hire Carey Squires as the high school bowling coach.

E. Accept the recommendation to hire Jon Spoor as a bus driver.

F. Accept the recommendation to hire Belinda DeClark as an elementary assistant.

G. Accept the resignation from Sam Day as a full-time bus driver.

H. Accept the resignation from Jeff Baumann as the middle/elementary school special education teacher.

YES: 6

NO: 0

Motion carried.

Community in Schools of NWMI: Amy Burk shared the CIS November Newsletter. The high school held the College Fair; there were 35 colleges/military representatives and over 500 participants. Students from the high school visited East Jordan Ironworks to tour the facility. October was College Application Month and 100 college applications were submitted with 77% of seniors submitting at least one application. Mrs. Burk announced Family FAFSA Night will be held on December 10th from 5 to 7. The Homework Club started at the middle school in October and is open Monday through Thursday, afterschool until 4:30. A Passport Party will be held at the middle school on December 3rd from 5:30 to 6:30. The elementary school is working with Michael's Place for a grief support group. The annual Thanksgiving Lunch will be held November 21st, students are able to invite a special guest for lunch that day. Mrs. Burk announced, with the support of a grant from MDE, CIS provided fresh produce boxes from Providence Farms to 33 families in the district.

Administrators Report: Bernadette Pletcher stated the carnival and trunk or treat events went very well, and had great activities. Friday, elementary staff attended Restorative Practices Professional Development in the

morning and participated in ELA and Math Standards Planning in the afternoon. As of this afternoon, there are 351 students enrolled in the elementary. There will be a Thanksgiving dinner for Pre-K students on November 19th and November 21st for K-4 students. Mrs. Pletcher stated she is excited for the elementary Christmas programs. Mrs. Pletcher will meet with Mrs. Frollo and Mr. Twichel to build up the STEM to STEAM program. **Jake Murray** thanked parents for attending the parent-teacher conferences in the gym; this was a new format and received positive feedback. The 5/6th wing construction has been completed and the staff helped coordinate the move. The middle school has a special education teaching position opening, and strategies are being discussed. Burt Thompson stated he liked the new conference format. **Trent Naumcheff** stated 67 students were represented at the parent-teacher conferences. November 8th was Restorative Practices Professional Development in the morning. Professional Development in the afternoon consisted staff reviewing senior surveys. Mr. Naumcheff stated 126 athletes will be participating in winter sports.

Superintendent Report: Mrs. Frollo stated parent-teacher conferences were held on Thursday and went well. Additional students have signed up for CIS's after school homework program. Friday was professional development with Bill Boyle and Marianne Swank in the morning and in the afternoon, the Directors group met in the media center. Mancelona has been given a generous gift of 5 Anti-Choking Devices called Life Vac. This gift was given by the Patton Family in memory of Daniel Patton who was a firefighter for 13 years with the Mancelona Township Fire Department and a paramedic for 26 years. These devices will be placed in the cafeterias of each building, in the daycare, and in the concession stand at the football field. Mrs. Frollo gave updates of each department, Central office, Early Childhood, Union, Bussing, Custodial, Food Service, Technology, Maintenance, and Food Service.

Citizens Comments on Action Items: None

Approve the WMHIP (The Pool) Resolution Naming Trustee and Alternate Trustee.

Tina Frollo stated The Pool is an insurance consortium that is able to provide significant cost savings for school employees through reduced insurance rates. Each group who joins The Pool gets to be represented.

Ross/Bisson Yes: 6
 No: 0
 Motion carried

Approve the Messa updated Insurance Offerings Letter of Agreement

Tina Frollo stated MESSA counter-offered with prescriptions options. All groups, other than the Administrative group, chose to stay with MESSA.

Musselman/Bisson Yes: 6
 No: 0
 Motion carried

Approve the Goal Setting, Evaluation and Superintendent Coaching Agreement

Burt Thompson stated Mike Washburn has retired and will be replaced with John Scholten from MI Leadership Institute. The ISD will reimburse us \$1000 per year for this contract.

Ross/MacQuarrie Yes: 6
 No: 0
 Motion carried

Items for future consideration:

Burt Thompson suggested the Goal Setting meeting could be held at the December board meeting at 5:30. Tom Ross asked if policies should be discussed so they can be better understood. Mr. Ross volunteered to look into the process. Tom Ross stated that the MASB recommends new board members take a Board Membership 101 course in the first year of being elected to the board.

Items for Future Consideration: None

Derrer/Musselman adjourn the meeting at 5:00

Yes: 6
No: 0
Motion carried.

Respectfully submitted,



Laurie Phillips, Administrative Assistant


Kim Musselman, Secretary