

MANCELONA PUBLIC SCHOOLS
Board of Education
Minutes of Regular Meeting
June 21, 2021

Present: MacQuarrie, Clark, Ackler, Musselman, Thompson

Absent: Derrer, Ross

Central Office Staff: DiRosa, Meeder, Phillips

President Thompson called the meeting to order at 4:30 p.m. in the Middle School Media Center

Approval of Agenda

Musselman/Clark approve the agenda as presented

YES: 5

NO: 0

Motion carried.

Citizens Comments None

Consent Agenda

Musselman/Ackler to approve the Consent Agenda Items:

A. Minutes of the regular meeting held on May 10, 2022

B. Monthly Finance:

Approve Accounts Payable checks for the dates and amounts of: **GENERAL FUND:** 5-10-2022 - \$155,489.62; 5-17-2022 - \$160.00; 5-24-2022 - \$185,306.29; 6-10-22 - \$172,367.01

C. Accept the resignation from Kara Rogers as the Strong Beginnings Teacher

D. Accept the resignation from Ashley Kilpatrick as the Strong Beginnings Assistant

E. Accept the resignation from Crystal McDowell as an Early Childhood Assistant

F. Accept the resignation from Larry Rager as the middle school Principal

G. Accept the resignation from Sarah Beilman as the middle school French teacher

H. Accept the resignation from Jennifer Cherwinski as the 8th grade volleyball coach

I. Accept the resignation from Julie Winslow as the middle school volleyball coach

J. Accept the recommendation to hire Shannon Vander Meer as a preschool teacher

K. Accept the recommendation to hire Katlin Clothier as the middle school Social Worker.

L. Accept the recommendation to hire Julie Winslow as the HS volleyball coach

M. Accept the recommendation to hire Loretta Stotler as a bus driver

N. Approve the middle school 2022-2023 master schedule

O. Approve the revised Athletic Handbook

P. Approve the High School Handbook

YES: 5
NO: 0
Motion carried.

Communities in Schools of NWMI: Amy Burk announced summer programs started on Monday, June 20th and will be held Monday through Thursday 8:00 to 12:00. The high school has 17 students participating in the credit recovery enrichment program. The elementary has 38 students participating in the summer programs, middle school has 35 participants. Both the elementary and middle school are enjoying "Summer Kickoff" with canvas painting, worm composting and rainbow smoothies. Each week will be themed through the end of July. Mrs. Burk stated pre-testing is taking place and post-test will happen in July to measure student growth.

Principals Report: Larry Rager stated he began his employment with the district in 1994 and has been a part of great staffs. Mr. Rager announced there are no staff vacancies to fill in the middle school. There is a great leadership team who will help the next principal's transition. Mr. Rager stated the 4th grade visit to the middle school was a success. Mr. Rager announced parent night went well with positive communication. On June 9th Joleen McCain organized a school-wide carnival using MEF funding and Lindsey Newland grilled burgers and hot dogs for students. Joel Collins organized Double-Dare for the middle school student council. Based on test scores, students earned a reward of throwing a pie in the faces of teachers. Joleen McCain and Amy Bernthal have been working with students and data shows steady improvements. Mr. Rager thanked the board members, teachers and administration for their support during his employment with Mancelona Public Schools. Tina Frollo stated things are wrapping up at the elementary school. Teacher evaluations have been completed, the 4th graders visited the middle school for their transition into 5th grade and the Jog-a-thon raised over \$3,500. Mrs. Frollo stated the kindergarten welcome night went very well. Deb Heuss organized a lunch for the 4th grade safety students. Mrs. Frollo stated student growth has not improved as much as they had hoped for; reading was less affected than math. Student attendance was a big issue and could be the reason for little progress; it will be a top priority. Mrs. Frollo indicated there are plans for summer professional development. The handbook has been updated and the building schedule created. Rachel Davis is the instructional coach and will train staff for next year's interventions. Mrs. Frollo is working on the emergency drill calendar, Mentor/Mentees manual and an Assistant Manual. Trent Naumcheff stated graduation day started with a Community Day, an opportunity to give back and then commencement was held in the evening. Mr. Naumcheff announced PSAT and SAT scores came in today however; he has not had the opportunity to review all the data. Mr. Naumcheff stated there are few slots to complete the high school schedule and it should be ready by the next board meeting. Mr. Naumcheff introduced Kelly Godfrey for the Social Studies position and still looking for an English teacher. Mr. Naumcheff announced Sarah Beilman, high school French teacher, will be leaving our district. Mr. Naumcheff indicated all students 9-12 have taken a foreign language class. The handbook is being approved today. Mr. Naumcheff stated attendance is a struggle and will be made a priority.

Superintendents report: Jeff DiRosa announced attendance will be a major focus in the back to school plan. Mr. DiRosa stated bond work continues, meetings will be July 11th and July 25th at the Town Hall at 4:00. The committee will meet again on August 2nd, election night. Mr. DiRosa stated interviews were held June 16th for the Middle School Principal position, although we hate to see Mr. Rager leave, we have offered a candidate the position.

Citizens Comments on Action Items- None

Action Items

Thompson/Musselman Approve the MHSAA Resolution for 2022-2023

YES: 5
NO: 0
Motion carried.

Ackler/Clark Accept the Resolution to amend the 2021-2022 General Fund Budget, Daycare Budget and Food Service Budget and School Activities Budget

Yes: 5
No: 0
Motion Carried.

Clark/Ackler Accept Resolution to adopt the 2022-2023 General Fund Budget, Day Care Budget, the Food Service Budget and the School Activities Budget

YES: 5
NO: 0
Motion carried.

Clark/MacQuarrie Approve the purchase for a John Deere Tractor

Mr. DiRosa stated we would like to trade in our 12-year-old Kubota. The finance committee reviewed the purchase of a tractor on Monday, June 20th.

Items for Future Consideration: Gerald Clark stated the board is concerned about low attendance and would support and encourage any way they can. Mr. DiRosa stated it may be challenging at times as the board may get feedback.

Musselman/Ackler adjourn the meeting at 5:00 p.m.

Yes: 5
No: 0
Motion carried.

Respectfully submitted,


Laurie Phillips, Recording Secretary


Kim Musselman, Secretary

MANCELONA PUBLIC SCHOOLS

Board of Education Minutes of Public Meeting June 21, 2022

Public Hearing

Present: Musselman, Clark, Thompson, Ackler, Macquarrie

Absent: Derrer, Ross

Central Office Staff: DiRosa, Meeder, Phillips

President Thompson called the hearing to order at 4:15 p.m. in the Middle School Media Center.

Shelly Meeder presented amendments for this school year's budget and addressed the budgets proposed for next year.

Budget Amendments for 2021/2022- General Fund

For the General Fund amendment for the current school year, Mrs. Meeder is presenting an addition to fund balance of approximately \$275,000. This is an overall \$10,000 change since February.

Revenues improved due to \$40,000 more from Northwest Education Services and the sale of the 2014 Kubota if approved on today's agenda. For the expenses, we are in process of a middle school flooring project and if approved today, the tractor purchase is included in the expense budget.

Budget Amendment for 2021/2022- Day Care

There is an improvement of close to \$160,000 to the bottom line for this budget due to a federal childcare relief grant that's purpose is to keep operations open, assist with payroll costs and provide bonuses to all childcare staff. Note the increase in the federal revenue line, which is this grant in its entirety and the purchased services line item, which reflects the bonuses.

Budget Amendment for 20210/2022- Food Service

We are showing an approximate \$48,000 decrease in fund balance because of the mandatory spend down which was the outcome after last year's audit. Our plan to spend down included a new dishwasher for the high school, a wage increase for all staff and other serving equipment.

Budget Amendment for Special Revenue – School Activity

This budget reflects all of the student account deposits (as revenues) and distributions from the fund often as a check (as expenditures). This fund is now audited and must meet accounting standards.

Budget Proposals for the 2022-2023 year:

General Fund

The 22/23 school aid legislation is not finalized so we are estimating a \$350 increase per pupil increase for the total of \$9,050. This budget is based on an estimated enrollment of 800 students. This budget includes the final balance of ESSER II (Elementary and Secondary School Emergency Relief) and the beginning of a two-year cycle of ESSER III dollars. We believe this is a conservative budget to begin the 22/23 school year and are optimistic that the bottom line will improve.

Day Care

This initial projection is to have a decrease in fund balance. We believe things will improve throughout the budget cycle, especially if there is another round of childcare relief grants.

Food Service

A slight decrease in fund balance is projected as we anticipate food costs to continue to rise. The 22/23 school year begins a new 4 year cycle of the Community Eligibility Program that provides free breakfasts and lunches to all K-12 students.

Special Revenue - School Activity

This is the estimation of all student activity receipts and disbursements.

Kim Musselman asked when we would know if we qualify for the Community Eligibility Program. Shelly stated we have already qualified and 2022/2023 will begin the first year of four for this program..

Musselman/Clark adjourns at 4:25 p.m.

YES: 5
NO: 0

Motion carried.

Respectfully submitted,



Laurie Phillips
Recording Secretary



Kim Musselman
Secretary