

MANCELONA PUBLIC SCHOOLS
Board of Education
Minutes of Regular Meeting
October 8, 2019

Present: Clark, Thompson, MacQuarrie, Derrer, Ackler, Ross

Absent: Musselman

Central Office Staff: DiRosa, Hudson, Meeder and Phillips

President Thompson called the meeting to order at 4:30 p.m. in the Middle School Media Center

Approval of Agenda

Derrer/MacQuarrie approve the agenda as presented

YES: 6

NO: 0

Motion carried.

Citizens Comments- No Citizens Comments

Consent Agenda to approve the Consent Agenda Items:

Ross/Derrer

- A. Minutes of the regular meeting held on September 10, 2019
- B. Monthly Finance
Approve Accounts Payable checks for the dates and amounts of: **GENERAL FUND:** 9/17/19 - \$53,290.54; 10/1/29 - \$112,886.77 **SINKING FUND:** 9/17/2019 - \$8,000.00; 10/1/19 - \$6,952.93.
- C. Accept recommendation to hire Taylor Borst as the 8th grade boys' basketball coach.
- D. Accept recommendation to hire Makenzie Willson as the 7th grade girls' basketball coach.
- E. Accept the recommendation to hire Vanessa Batchelor as a Great Start Readiness Program Teacher.
- F. Approve My Virtual on-line course offerings.
- G. Accept letter of resignation from Kim Hudson as Payroll and Human Resources Manager.

YES: 6

NO: 0

Jeff DiRosa introduced Vanessa Batchelor, stating she is a Mancelona graduate, she also did her student teaching here. Mr. DiRosa thanked Kim Hudson for her long service and dedication to Mancelona Public Schools and noted she will be greatly missed.

Communities In Schools of NW Michigan – Amy Burk announced that the College Fair will be held on October 10th. Mrs. Burk stated 6 other schools will be attending the fair with more than 40 college representatives. Mrs. Burk stated on October 28th, the Glow Party will be held to celebrate the Lights on After School program. Mrs. Burk announced Joe Short will be dancing at Swingshift and the Stars to raise funds for CIS on October 18th. Mrs. Burk indicated tickets and donations will be accepted on the

CIS website. Burt Thompson asked how many seasons has this event taken place. Amy Burk stated that CIS has participated in 3 of the 12 seasons.

Principal Report- Trent Naumcheff distributed College Fair flyers. Mr. Naumcheff thanked Lori Derror for the great job she did with the Homecoming activities including lunch time, after-school, the Pep Assembly and dance. Mr. Naumcheff stated, principals and staff met in the Media Center to go over Marzano 101 and the 4 elements of observations. Larry Rager stated teachers are practicing Model Classrooms with 2 cohort groups, math and veteran teacher group. Mr. Rager stated Terry Morgan will be here on October 10th and returning on November 14th. Mr. Rager indicated that unannounced observations have started. Mr. Rager stated there was a parent meeting on Monday, October 7th on empathy, listening, video and discussions. Mr. Rager announced the middle school football was being held tonight, October 8th. Tina Frollo stated the elementary has finished the initial NWEA, Aimsweb and math assessments. Mrs. Frollo indicated that using that testing data will insure effective interventions. Mrs. Frollo announced that Terry Morgan will visit the elementary on Thursday, October 10th to review Formative Assessments, using best practices. Mrs. Frollo indicated formal observations have started. Mrs. Frollo stated the elementary carnival was a success with a good parent/student turn out. Mrs. Frollo announced Parent Involvement Day will be held on October 17, 2019.

Superintendent's Report- Mr. DiRosa - Mr. DiRosa announced that the student count was 938 and the budget was for 900. Mr. DiRosa stated last year count was 934. Mr. DiRosa stated we have placed an ad in the paper to accept snowplow bids for the 2019-2020 school year. Mr. DiRosa indicated the pre-bid meeting will be held on October 18th with the final bids due on October 23rd. Mr. DiRosa stated he will meet with Board President, Burt Thompson to make the bid decision.

Forestry update with Lynn Stephens: Mr. Stephens distributed a proposal to initiate thinning of the red pine stands at the M-88 and Helena Township school forests. Mr. Stephens discussed a brief history of past management projects and an assessment of the current market. Mr. Stephens recommended pay as cut plan, estimating a total revenue of \$42,520.00.

2018-2019 Audit Report with Business Manager, Shelly Meeder: Mrs. Meeder stated our annual audit took place the week of July 22nd, acknowledging Kim Hudson, Laurie Phillips, Ed McCarty, Tony Tipton, Food Service Director and Kristin Witt providing necessary details. Mrs. Meeder distributed a budget summary. Mrs. Meeder stated the state and federal revenue came in lower than budget due to grants that had not been fully expended by year-end and therefore we had not received the revenue reimbursement from the grant. Mrs. Meeder indicated the remaining grant balance will carry over to the next school year. Mrs. Meeder announced that \$113,586 will be added to the general fund balance. Mrs. Meeder stated that the food service fund had a decrease in the fund balance of \$630 which brought the ending fund balance to \$211,445. Mrs. Meeder indicated the daycare fund balance increased by \$25,278 ending with a total of \$172,285 due to increased student enrollment and an increase to rates of childcare.

Citizens Comments on Action Items: None

Action Items	Designate Ed McCarty as the school Safety Liaison
Clark/Ackler	
	Yes: 6
	No: 0
	Motion Carried

Items for future consideration: Amy Derrer invited everyone to attend the college fair event.

Adjournment
Derrer/Clark

To adjourn the meeting at 5:11 p.m.

Yes: 6

No: 0

Motion carried.

Respectfully submitted,



Laurie Phillips, Recording Secretary


Kim Musselman, Secretary