



**Mancelona Public Schools
112 St. Johns Ave.
Mancelona MI 49659**

Mancelona Elementary School Phone 231-587-8661 Fax 231-587-8699
Naomi Hemenway, Secretary nhemenway@mancelonaschools.org

Mancelona Middle School Phone 231-587-9869 Fax 231-587-0615
Donna Conway, Secretary dconway@mancelonaschools.org

Mancelona High School Phone 231-587-8551 Fax 231-587-5401
Megan Antaya, Secretary mantaya@mancelonaschools.org

School Last Attended

Today's Date

School Address – Street

Phone Number

City, State and Zip Code

Fax Number

To Whom It May Concern:

We recently enrolled the following student(s) in our school.

Student's Name

DOB

Grade

Please send cumulative and/or confidential and any Special Education records for the above named students. Thank you

Parent Signature