## Mancelona Public School - Board of Education Minutes of the Organizational and Regular Meeting January 10, 2023

Present: Ackler, Ross, Musselman, Thompson, MacQuarrie, Derrer

Absent: Clark

Central Office Staff: Frollo, Meeder, Phillips

Principal Tina Frollo called the meeting to order at 4:30 p.m. in the Middle School Media Center.

### Reorganization

**Election of Officers** 

Mrs. Tina Frollo asked for nominations for Board President.

Musselman nominated Burt Thompson for President

No further nominations were made

Musselman/Ross Motion and support to elect Burt Thompson as President

Yes: 5 No: 0 Motion carried

President Thompson asked for nominations for Vice-President.

Ross nominated Amy Derrer for Vice-President

No further nominations were made

Ross/Ackler Motion and support to elect Amy Derrer for Vice-President

Yes: 5 No: 0 Motion carried

President Thompson asked for nominations for Secretary.

Derrer nominated Kim Musselman for Secretary

No further nominations were made

Derrer/MacQuarrie Motion and support to elect Kim Musselman for Secretary

Yes: 5 No: 0 Motion carried

President Thompson asked for nominations for Treasurer

Ross nominated Dale Ackler for Treasurer

No further nominations were made

Ross/Musselman Motion and support to elect Dale Ackler as Treasurer

Yes: 5 No: 0 Motion carried

**Approval of Agenda** 

Musselman/Ackler approve the agenda

Yes: 6 No: 0 Motion carried Citizens Comments: Tianna Wingo quoted the elementary handbook stating: The goal of our school is to provide all children, pre-kindergarten through fourth grade, with a quality education and an equal opportunity to develop and reach their potential academically, emotionally, socially, and physically. Ms. Wingo also quoted: Research shows that when students miss 10 or more days of school, they typically struggle academically and/or socially. Ms. Wingo stated due to staffing shortages her child has missed a total of 9 days. Ms. Wingo asked what we are doing to correct the shortage, where are we advertising to recruit employees. Ms. Wingo stated she has contacted Ms. Croad, Lori Harvey, Tina Frollo, Shelly Meeder and Jeff DiRosa. Ms. Wingo also noted that she has contacted our State Representative. Ms. Wingo stated the GSRP position should have been filled before promoting Ms. Croad to a new grade level. President Burt Thompson stated the situation will be looked into and she will receive follow-up.

### Consent Agenda

Ackler/MacQuarrie

to approve the consent amended agenda items:

- A. Minutes of the regular meeting held on December 13, 2022
- B. Monthly Finance

Approve Accounts Payable checks for the dates and amounts of: **GENERAL FUND:** 12/20/2022 - \$54,103.19; 1/3/2023 - \$10,500.00; 1/3/2023 - 230,828.42

- C. Appoint Laurie Phillips as recording secretary
- D. Designate school depositories and credit cards
- E. Designate persons authorized to sign checks, contracts agreements and purchase orders
- F. Designate legal counsel
- G. Reestablish board committees
- H. Set meetings for February 2023 January 2024
- I. Accept the resignation from Ralph Munger as the varsity football assistant coach.
- J. Accept the resignation from Mallorie White as an elementary teacher.
- K. Accept the resignation from Brianna Pirch as a middle school assistant.
- L. Accept the recommendation to hire Joe Variot as a preschool assistant.
- M. Accept the recommendation to hire Katie Hughey-Lucas as the middle school social worker.
- N. Approve revised high school handbook

Yes: 6 No: 0 Motion carried

FIRST Dean's List Award Presentation: Lisa Rager stated she has been a non-technical mentor for 5 years. Timmie Collins presentation ties into the Dean's List Award which Timmie has the potential to be a finalist. Robotics is in its second year at the middle school level with 15 participating students. The high school robotics started last Saturday. Mrs. Rager stated there is a 5-year plan for robotics: Tutorial to train new students, improve layout of the room, give robotic programx to other schools and would like to see the mentor as a Schedule B position. Timmie Collins is a Dean's List nominee and must have at least a 3.5 GPA and will be presenting based on his essay. Timmie Collins states to demonstrate my commitment to the FIRST programs and values; I have chosen to advocate for a dedicated space for the high school and middle school robotic teams. Mr. Collins outlined concerts about cost and logistics issues that will negatively impact the robotics program. Although there are benefits to combining robotics and STEM workspace, there are issues of safety. Mr. Collins used Onshape, a computer aided design software to model the floor plan of the current robotics room. The compromise that Mr. Collins is recommending is to split up the robotics program. If robotics were able to operate in another room, we would be able to mitigate the constraints on our space requirements while also allowing the plan to combine our current room with a STEM room. This would allow STEM students more access to the resources that the robotics program may provide and allow the robotics program to work unimpeded. Dale Ackler asked how long is the robotic season. Mr. Collins stated the building season is 6 weeks with the first competition being held March 9, 2023. Burt Thompson asked if the middle school used the same equipment. Mr. Collins stated some hand power tools. Mr. Thompson asked if the middle school team was assisted by the high school team. Mr. Collins responded yes as well as mentors. Burt Thompson asked if there was another room at the high school would work. Mr. Collins stated the high school wood shop room is currently unused. Dale Ackler asked if this program was during or after school. Mr. Collins stated it is an afterschool program. Burt Thompson asked Mr. Collins his plans after graduation. Mr. Collins stated he has a NMC

commitment scholarship for 2 years. Lisa Rager stated they do not want to share rooms at the middle school.

Principal Report - Chloe Lanning passed out cupcakes to board members for Board Appreciation Month. Trent Naumcheff thanked the board members for their continued support of our students, families and administration. Mr. Naumcheff stated the semester ends on January 20th. There are seven students that are working with CIS and Michelle Dingman to get on track to graduate. Mr. Naumcheff announced 90% of students are doing great, and behavior is not an issue. Snowcoming is February 11, 2023; eligible students must not have more than 10 days absent, no more than 1 office referral and must be passing 4 of 6 classes. There is a boy's basketball game tonight, girls play Wednesday and Friday. Enos Bacon thanked the board for their continued support. Mr. Bacon stated he and the middle school staff are excited to have social worker, Katie Hughey-Lucas join their staff. Mr. Bacon announced Yellow Ribbon suicide prevention professional development will be held March 14th. Deputy Hebner will be meeting with students in the next couple of weeks to review the pitfalls of social media. NWEA screening has wrapped up. Celebrations that were cancelled prior to break will take place on January 20th with a trip to the movie theater. Grief counseling for student that have lost parents will begin tomorrow. Tina Frollo stated the Santa Secret Shop was a success withprofits of \$2,300. The funds raised will allow us to purchase products for next year. Mrs. Frollo announced the winter concert went very well, Chandra Kirt did an amazing job. Before Christmas break students were allowed to invite a guest for lunch, 150 families were present. Mrs. Frollo stated unannounced observations are going well. A GSRP teacher will be hired at the February board meeting. Interviews will be taking place for the federally funded second grade position.

Superintendent's Report- Tina Frollo stated bond committee meetings are being held once or twice per month working on prioritizing bond items. Thank you to Ed McCarty for keeping things on track. The finance committee met yesterday.

Business Manager, Shelly Meeder: At the time we adopted, the expenses exceeded revenues, but the amendment shows improvement with an estimated addition to fund balance of \$169,395. The improvement is based on the following main factors: 1) We initially budgeted for 800 students since we ended the 21/22 school year with approximately 811 students. Based on our October student count of 861, we are currently being paid on 857 students (October count of 861.50 and February 815:33); 2) \$100 more in state aid per pupil than originally budget at \$9,050 because the legislature had not finalized their budget by our board meeting. 3) Other revenue improvements: Interest on investments, sale of bus to Alba and insurance reimbursements for bus accidents. The majority of the expenditure line items have increased mainly as a result of recognizing final grants in particular ESSER. An exception is the instructional line item. Staffing changes have resulted in less cost since it is difficult to find employees. As a result we are covering classes with contracted long-term subs, teachers teaching during prep periods, or not hiring due to inability to find applicants. Because of the additional revenues as mentioned, we have been able to address some needed items/projects such as the renovation of the middle school locker room, new tractor, floor scrubbers as well as a van, which is on the agenda and included in this budget. Utilities have also been adjusted upward significantly.

Citizens Comments on Action Items: None

**Action Items:** 

**Approve General Fund Budget Amendment** 

Musselman/Ackler Yes: 6

No: 0

Motion carried

#### Approve Contract Extensions for Bus Drivers, Assistants and Secretaries

Tina Frollo stated these contract extensions focuses on increased pay and vision insurance. Bus drivers and assistants are in great demand and with the federal dollars, we hope to retain staff. Bond money will not be used.

Ackler/Ross Yes: 6

No: 0

Motion carried

# Give authorization to the Superintendent to purchase a school van when the bids come in

Tina Frollo by giving the authorization, we can move more quickly to purchase a van once the bids come in. We would like to purchase the van prior to June 30, 2023.

MacQuarrie/Musselman

Yes: 6

No: 0 Motion carried

#### Items for Future Consideration- None

Adjournment

Musselman/Ross

to adjourn the meeting at 5:30

Yes: 6 No: 0

Respectfully submitted,

Laurie Phillips

Recording Secretary

Kim Musselman
Board Secretary