## **APPLICATION TO ACCUMULATE /PAY COMPENSATION TIME**

This form is to be used when applying to be paid for or accrue compensation time

I accumulated compensation time hours may be paid at a rate of twenty-five dollars (\$25) per hour with the 8th, 15th or 21st payroll

			PLACE A CHECK MARK FOR METHOD OF REIMBURSEMENT:		
		AMOUNT OF		HOLD FOR	
TE:	REASON:	TIME:	EARNED (ACCRUE)	8TH, 15TH, 21ST PAY	
ROVE	OVED: EMPLOYEE SIGNATURE:			DATE:	
NIED:	PRIN	CIPAL SIGNATURE:		DATE:	
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PRINCIPAL SIGNATURE:

DENIED:

DATE: \_\_\_\_\_